

**ADDED LOAD REQUEST**
 **SPLIT METER REQUEST**

|                               |  |              |                   |               |
|-------------------------------|--|--------------|-------------------|---------------|
| <b>Customer Information</b>   | Name: _____                                    |              |                   |               |
|                               | Address: _____                                 |              |                   |               |
|                               | City: _____                                    | State: _____ | Zip Code: _____   | County: _____ |
|                               | Home Phone: _____                              |              | Work Phone: _____ |               |
|                               | Email: _____                                   |              |                   |               |
| <b>Contractor Information</b> | Installing Contractor (Your Contractor): _____ |              |                   |               |
|                               | Special Instructions: _____                    |              |                   |               |
|                               |  |              |                   |               |
|                               |  |              |                   |               |
|                               | Phone: _____                                   |              | Fax: _____        |               |
| Email: _____                  |  |              |                   |               |

## PROJECT INFORMATION

**WHO SHOULD THE WASHINGTON GAS METER CONTRACTOR CONTACT TO SCHEDULE THE TIME FOR WORK TO BE DONE?**     **CONTRACTOR**     **CUSTOMER**

*Please be aware that there may be a charge for the installation of the split and/or upgraded meter. The Meter Contractor will notify the customer of these charges. Additionally, it is possible that the service line may need to be replaced, in which case there will be an additional charge. A Washington Gas Representative will notify the customer of the potential costs associated with a service line replacement.*

Customer Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## EQUIPMENT INFORMATION

| Added gas load-new equipment to be installed (please check)                                   |                 | Current gas load-existing equipment (please check)  |                 |
|---|-----------------|---|-----------------|
| <input type="checkbox"/> Gas Furnace  | BTU Input _____ | <input type="checkbox"/> Gas Furnace  | BTU Input _____ |
| <input type="checkbox"/> Gas Water Heater   | BTU Input _____ | <input type="checkbox"/> Gas Water Heater   | BTU Input _____ |
| <input type="checkbox"/> Gas Boiler   | BTU Input _____ | <input type="checkbox"/> Gas Boiler   | BTU Input _____ |
| <input type="checkbox"/> Gas Logs   | BTU Input _____ | <input type="checkbox"/> Gas Logs   | BTU Input _____ |
| <input type="checkbox"/> Generator  | BTU Input _____ | <input type="checkbox"/> Generator  | BTU Input _____ |
| <input type="checkbox"/> Gas Range  | BTU Input _____ | <input type="checkbox"/> Gas Range  | BTU Input _____ |
| <input type="checkbox"/> Pool Heater  | BTU Input _____ | <input type="checkbox"/> Pool Heater  | BTU Input _____ |
| <input type="checkbox"/> Other _____  | BTU Input _____ | <input type="checkbox"/> Other _____  | BTU Input _____ |
| Total added load (BTU's) _____  |                 | Total current gas load-existing (BTU's) _____   |                 |
| Gas Pressure to be used <input type="checkbox"/> 2 PSIG <input type="checkbox"/> Low Pressure |                 | Gas Pressure to be used <input type="checkbox"/> 2 PSIG <input type="checkbox"/> Low Pressure |                 |

## PROCEDURES

1. Fill out this form completely and either **FAX** it to **703-750-7691** or **email** it to **941sales@washgas.com**
2. This form must be signed by the customer (if form is not signed it will not be processed).
3. Washington Gas Meter Contractor will contact the customer or contractor to conform the appointment and charges (if any).